

WESTCHESTER LIBRARY SYSTEM
Trustee Meeting
June 24, 2025 – Pending Approval

REGULAR MEETING

The Regular Meeting of the Westchester Library System was called to order by Nishat Hydari at 6:02 p.m.

The quorum requirement was met with the following people in attendance:

Board Members present: Anthony Amiano, Andrea Bober, Robert Cartolano, Nishat Hydari, Alice Joselow, Maureen LeBlanc, David Mener, Julie Mills-Worthey, Diane Tabakman, Karen Zevin

Board Members absent: Wes Iwanski, Karen Kelley, Susan Morduch, Patricia Phelan, Barbara Tepper

Also present from WLS were: Terry Kirchner, Kate Meyer, Allison Midgley, Lindsay Stratton

Public Library Directors Association (PLDA) Representative: Erik Carlson, Director, Dobbs Ferry Public Library

Guest: Hudson Trader, former trustee, Mount Vernon Public Library

MINUTES

The minutes of May 27, 2025, Board Meeting were approved on a motion by Ms. Tabakman and seconded by Mr. Cartolano. The motion passed unanimously. [Ms. Zevin was not present for the vote.]

FINANCIAL REPORTS

Ms. LeBlanc, Treasurer, presented the financial report for May 2025 speaking to items of significance. She made note that cash-on-hand continues to decline while WLS awaits payment from Westchester County for the first quarter of the year and that cash reserves are being transferred to cover operating costs. She also noted significant variances in expenses against the budget which included the recognition of PC deployments from inventory, higher than expected pay-per-use electronic content fees and that the delivery service had 5 invoices in the month. Ms. LeBlanc encouraged the Board to send any questions for follow up to Mr. Caluori, who was excused from the meeting. Payment registers for May 2025 were distributed.

The financial reports for May 2025 were approved on a motion by Ms. Zevin and seconded by Ms. Mills-Worthey. The financial reports were accepted unanimously.

PRESIDENT'S REPORT

Ms. Hydari welcomed Hudson Trader, former trustee with the Mount Vernon Library, to the meeting. The board was reminded that there are no meetings scheduled for the next two months, and the Board will meet in September.

EXECUTIVE DIRECTOR'S REPORT

A copy of the Executive Director's Report was mailed in advance of the meeting.

- Dr. Kirchner informed the Board of an upcoming program entitled *The Bias Inside Us* at the Rye Free Reading Room. He encouraged all to attend.
- Dr. Kirchner noted that all but four of the libraries' Annual Reports are approved.
- Dr. Kirchner is working with Ardsley and Tuckahoe libraries on their recruitment of new directors.
- The CFO is in the process of collecting RFPs for banking and hoping to have an update for the Finance Committee in October/November 2025.
- Dr. Kirchner has been consulting with Revolutionary Westchester 250 (RW250) celebration activities headed by Connie Kehoe. Dr. Kirchner is hopeful that the libraries will include some RW250 activities for their communities.
- The last of the library public computers are being installed.

PLDA LIASON'S REPORT

Erik Carlson, PLDA Vice President and WLS Board Liaison, reported that PLDA approved implementing a feature in Evergreen that adds a "courtesy notice by email" opt-out to patron records. This allows patrons to decide if they wish to stop receiving emailed overdue notices.

ADJOURNMENT

Having completed its agenda, the Board adjourned its meeting at 7:07 p.m. on a motion by Ms. Joselow and seconded by Mr. Cartolano that passed unanimously.

Respectively submitted,

Diane H. Tabakman
Secretary