

**WESTCHESTER LIBRARY SYSTEM**  
Governance Committee  
Minutes 6/12/2019 – WLS Headquarters, Elmsford, NY

Present: Cathy Draper, Chair, Jon Marshall, Susan Morduch, Karen Kelley, Sean Ryan, Terry Kirchner, Fran Feuerman

The meeting was led by Chair Cathy Draper and the current *WLS Employee Handbook* was reviewed. The following edits were suggested:

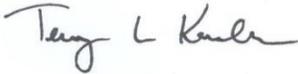
Clarification of the definition for immediate family to coincide with that used by Westchester County;

Addition of information on the new Westchester County Sick Leave and Safe Leave regulations and New York State Paid Family Leave Act; and

Revision of the WLS Policies to be included with Appendix A.

Upon consensus, the Committee decided to bring the above recommended revisions to the WLS Board in accordance with normal procedures. A version of the *Handbook* showing the proposed revisions will be included with the materials for the next Board Meeting.

Respectfully submitted,



Terry Kirchner, Recording Secretary