

Item: Election of WLS Officers

Background: According to the Bylaws of the Westchester Library System, a slate of officers – President, Vice President, and Secretary - must be presented annually to the Board of Trustees by the Nominating Committee.

Status: The Nominating Committee, consisting of members Sue Neale, Chair, Patricia Fontanella, LaRuth Gray and Barbara Hickernell, has proposed the following slate of officers for the 2015 calendar year:

President	Chris Hansen
Vice President	Cathy Draper
Secretary	Mary Amato

The term of office of all elected officers shall be one year and no member of the Board may serve as President for more than two consecutive years.

Article III of the WLS Bylaws contains the Duties of Officers.

Edris Scherer will continue in her appointment as Treasurer.

Recommended

Action: The Nominating Committee recommends election of the proposed slate of officers to serve the annual term of January 2015 through January 2016.

March 31, 2015

[tabled from February Meeting with no quorum and cancelled January Meeting]

Item: Acceptance of the WLS System Annual Report to New York State

Background: Annually all public libraries and library systems that receive funding from the State of New York are responsible for submitting an annual report of operational and financial activities.

There were no major changes to the System Annual Report in 2014, and a copy of the completed report will be posted to the WLS website.

Status: Some of the highlights of accomplishments from 2014 include:

- The WLS-PLDA Integrated Library System (ILS) Committee recommendation's was approved by the WLS Board in July to sign a four-year contract renewal with SirsiDynix and included various criteria to enhance the user experience and enrich content to make the catalog more engaging and to acknowledge and become more familiar with open source software, especially the Evergreen software.
- A pilot plan began for Virtual Desktop Infrastructure (VDI); the actual implementation is scheduled for 2015. Windows XP reached end of life in April 2014; PCs with Windows XP were replaced with new PCs running Windows 7. WiFi Printing was rolled out. The IT Department was engaged in testing/implementation of the newest standard in wireless networks, 802.11ac. The server room received a much-needed spring cleaning.
- WLS ILL management software ILLiad was upgraded to the latest version and new workstation computers with Windows 7 were installed.
- WLS participated with several State-wide organization's initiatives: Digital Literacy Workshops, New York Library Association's (NYLA) Train-the-Trainer Program, led by Mary Ann Waltz, and The Edge Initiative for Public Libraries, New York State Library. WLS co-hosted and helped with the planning for the 2014 Library Trustee Association of New York State (LTA) Trustee Institute held in Westchester.
- A new fleet of laptops were purchased to support the programs of the Public Innovation & Engagement's TASC and SBIC services.
- TASC Connect! Program: Tutoring and information sessions were offered at 6 library sites for a total of 1,227 hours with a total attendance in 2014 of 1,843. Additionally, the plain language adult learning portal FirstFind.org supported over 13,500 visits by 8,700 new and returning users.
- Westchester Seniors Out Speaking (WSOS): 79 trained volunteers; 1,200 session hours hosted at 10 library sites; 1,596 counseling sessions held (exclusive of Helpline support); 267 Medicare Minute Presentations given with 12,710 participants
- Senior Benefit Information Centers (SBIC) expanded to Ossining Public Library and Yonkers Public Library-Riverfront Library.
- Westchester Librarians Serving Latinos formed.
- WLS officially filed an Article 78 of the New York Civil Practice Laws and Rules with the Supreme Court of the State of New York after the two-year Maintenance of Effort Waiver for the Mount Vernon Public Library, our Central Library, was not approved by the State Education Department.

Recommended

Action: Staff recommends acceptance of the 2014 WLS Annual Report to the Division of Library Development of the State Education Department.

March 31, 2015

HIGHLIGHTS OF 2014 WLS SYSTEM ANNUAL REPORT

Financial Data	2014	2013
FY13 Total Operating Fund Receipts	\$6,898,281	\$7,191,557
FY13 Total Operating Fund Disbursements & Transfers	\$7,111,261	\$7,063,826

Item	2014	2013
Total System Circulation – Note: This number does not reflect member library circulation.	7,976	9,873
System Holdings:		
Cataloged Book Holdings	463	389
Electronic Holdings	65,625	50,622
All Other Holdings (databases)	11	11
Number of titles in ILS bibliographic database	1,011,776	1,006,104
Number of new titles added by the members	45,372	46,537
Number of holdings in the WLS Union Catalog	4,000,302	4,014,312
Number of holdings added to WLS Union Catalog	250,267	269,930
Total ILL activity	18,010	28,257
Total continuing education/staff development sessions	179	189
Total continuing education/staff development participants	3,886	2,700
Total consulting & technical assistance services contacts	8,177	5,566
Total WEBS individual/group counseling sessions participants and workshop participants	2,300	2,371
Total items transported by delivery system-wide	2,423,076	2,545,618
Total visits to system website	1,869,163	1,186,560