FULL-TIME ADULT SERVICES LIBRARIAN AT VALLEY COTTAGE LIBRARY

Be a part of a creative and innovative workforce!

Valley Cottage Library, located in a nearby suburb of NYC, is a renowned community resource serving the 23,000 residents of the Nyack School District. We are seeking a highly motivated, enthusiastic, and forward-thinking individual to deliver high-quality, responsive service and programs to our community.

The successful candidate will be enthusiastically focused on public service, with a patron-centric mindset who is willing to take thoughtful risks and implement new ideas. They are aware of emerging trends in library services, comfortable working collaboratively, and passionate about the role public libraries play in individual lives and in the community.

The Adult Services team at the Valley Cottage Library consists of four full-time librarians and six part-time librarians. This award-winning team has developed widely-replicated programs such as the Book and Pub Club, crafty and fun programs under the Adult(ish) brand like Paint & Pass collaborative art and Mixtape Music Bingo, and introduced an exciting collection of board games while also maintaining a commitment to traditional library service. This Adult Services team truly does it all!

This is your chance to join one of the friendliest staff and libraries in Rockland County, NY.

Minimum qualifications:

- Master’s Degree in Library Science from an ALA-accredited program
- NYS Public Librarian Certificate
- At least 1-2 years of experience in a public library
- Experience with Koha ILS preferred
- Proven mastery of Microsoft Office
- Demonstrated ability providing programming, readers advisory, reference service and collection development across interests and populations
- Ability to adapt readily to changing software, programs and processes
- Ability to communicate and teach concepts both simple and complex to a varied audience
- The physical capability to lift, pull and push objects weighing up to 25 pounds

Responsibilities include:

- Working as part of a collaborative team of librarians
- Collection development within defined collections of adult material in multiple formats
- Targeted programming and outreach to our community at-large and underserved populations
- One-on-one technology training for patrons
- Readers advisory in support of areas of patron interest
- Reference service across formats and front-line Information Desk coverage
Promotion of the Valley Cottage Library, its services and programs through social media

This is a full-time (35-hour week) position which includes one evening per week and one Saturday per month. A generous benefits package includes medical, vision and dental insurance, flexible spending account, paid vacation and sick leave, and participation in a 403B matching plan. A job description for this position can be found at: www.valleycottagelibrary.org/jobs-at-vcl

Salary range: $57,000-$64,000 commensurate with experience.

*If you possess a passion to work in a team-based and customer-focused environment that strives to provide excellent services to the community at large, apply now!* 

A completed employment application is required and can be obtained at www.valleycottagelibrary.org/jobs-at-vcl. Please email the completed application, a resume and a cover letter highlighting your relevant experience to the attention of Ashley Maraffino, Assistant Director at vclsearchcommittee@rcls.org.

Applications will be accepted until **July 22, 2024.**

Valley Cottage Library is an equal opportunity employer.