



## **SOMERS LIBRARY**

P.O. Box 443, Somers, New York 10589 • (914) 232-5717 • Fax: (914) 232-1035 • [www.somerslibrary.org](http://www.somerslibrary.org)

### **Job Posting: Part-Time Substitute Librarian**

The Somers Library, situated in lovely Reis Park in Somers, New York, is looking to hire substitute reference librarians. We are looking for enthusiastic Librarians who are comfortable working at the Adult/Teen Reference Desk and the Children's reference desk, interacting with patrons of all ages.

#### **Responsibilities and skills:**

- Must have some evening and weekend availability.
- Provides reference and readers' advisory services to library users of all ages: Children, Teens and Adults
- Instruct public on the effective use of library resources, including online resources.
- The ability to assist with programs as needed.
- The candidate must be able to assist with collection development, including selection and weeding of library materials.
- Strong computer and technology skills (experience with Evergreen is a bonus)
- Has a knowledge of Canva, google workspace, Microsoft products and e-resources as well as social media platforms
- Excellent written and oral communication skills, flexibility, and the ability to handle detail orientated work.
- Ability in the following: critical thinking, problem solving, decision making, mediating and initiative.
- Other duties as assigned.

#### **Qualifications:**

- Master's Degree in Library Science or Library and Information Science
- Possession of a current New York State Public Librarian's Professional Certificate

**Pay:** \$29.55/hr

**To apply:** Please email your resume and cover letter to Jessica Veissy, Library Director.  
[director@somerslibrary.org](mailto:director@somerslibrary.org)