



SCARSDALE
PUBLIC LIBRARY
CHILDREN'S SERVICES

Part-Time Children's Librarian Position

Scarsdale Public Library Children's Services Department seeks a flexible, energetic, innovative librarian who is passionate about children's literature and is eager to work with children, their families, educators and caregivers. They will collaborate with our team of children's librarians to create programming to foster emergent readers and develop school age readers into life-long learners. This position reports to the Children's Services Manager. **Regular evening and weekend work will be required.**

Essential Responsibilities:

This is not to be considered an exhaustive statement of responsibilities or requirements.

- Creates a positive experiences for children and their families through readers' advisory and reference services
- Assists patrons of all ages in the discovery and utilization of library offerings
- Design and presents programming for children from infancy through 6th grade
- Assists in developing and maintaining a robust children's collection
- Assists in library operations as needed

Knowledge, Skills and Abilities:

- Experience working with children and families
- Knowledge of children's public library trends and issues
- Strong knowledge of children's literature
- Knowledge of standard library procedures
- Ability to demonstrate a positive attitude, excellent interpersonal skills, and cultural sensitivity in working with patrons, coworkers and the community
- Strong computer and technology skills (experience with *Evergreen* is a bonus)
- Excellent written and oral communication skills
- Ability in the following: critical thinking, problem solving, decision making, mediating, initiative, cultural competency skills and independent judgment in a variety of situations

Education and Experience

- Master's degree of Library and Information Science from a library school that is accredited by the ALA or recognized by the NYS Education Department
- Eligibility for a New York State public librarian's professional certificate at time of application for appointment; possession of certificate at time of appointment

Compensation: \$32/hour

Note: Placement in this position is subject to Westchester County Department of Human Resources (civil service) approval as a Children's Librarian I.

To apply, please submit a cover letter and resume to Aisha Bell, Children's Services Manager, at abell@scarsdalelibrary.org until the position is filled.