Full-Time Position Available

Librarian, Programs & Community Engagement

The Nyack Library seeks a dynamic and inspired Adult Services Librarian for a full-time position. This position oversees adult programming and assists in communications and outreach. The successful candidate will be experienced and enthusiastic about event planning, marketing and publicity, and social media, in a public library setting. This position is for a 35-hour work week, including some evenings and weekends.

Required Education and Experience

• An MLS or MLIS degree from an accredited University
• Eligibility for NY State Public Librarian’s Certificate
• Experience in a library setting, preferably in a public library
• Experience planning, delivering, and assessing public programs and events
• Demonstrated fluency in the use of Microsoft Office, Google Suite, Canva, Adobe, virtual meeting software and audio-visual technology

Essential Functions and Skills

• Plans, delivers, and assesses Library programs, exhibits, and special events
  Actively promotes services and programs, including community outreach and engagement
• Good judgment and ability to establish effective working relationships with a diverse community of patrons and staff
• Plans and manages Adult Programs budget in consultation with the supervisor
• Evaluates presenter proposals
• Provides Reference and Readers’ Advisory services

Salary

• Vacation, holiday, medical, dental and NY State Retirement
• Library staff are represented by the Nyack Library Staff Association
• Base rate is $50,960 annually

Please send application and resume to Anne Shaw at ashaw@nyacklibrary.org
Posting open until filled.