Municipal Civil
Service Commission
515 North Avenue
New Rochelle, NY 10801

Bishop Fetson Leak, Chairman
Margaret Chadwick
Guadalupe Avila

Y. Jeanett Medina
Phone: (914) 654 –2172

CITY NEW ROCHELLE
NEW YORK

LIBRARIAN I

SALARY: $64,171 – $77,236

LOCATION: New Rochelle Public Library

HOURS: Must be able to work days, evenings and/or weekends.

RESIDENCY: Must be residents of New York State

APPLICATIONS: City Hall of New Rochelle – Civil Service Office
515 North Avenue, New Rochelle, NY 10801

MINIMUM QUALIFICATIONS: **FOR PROVISIONAL APPOINTMENT:**
A Master's Degree in Librarianship from a school that is accredited by the American Library Association or registered by the New York State Education Department.

SPECIAL REQUIREMENTS: **FOR ACCEPTANCE OF APPLICATIONS:**
Eligibility for a New York State Public Librarian's Professional certificate at the time of filing application; possession of the certificate at the time of appointment.

PRIMARY JOB DUTIES: Performs beginning professional library duties under direct supervision. Employees in this class are expected to learn the specific applications of professional training by the performance of duties. Employees in this class are assigned work progressively more difficult as their experience in the field broadens. Supervision may be exercised over clerical and page personnel in particular tasks. Does related work as required.

DIVERSITY: The City strives to have its workforce reflect the diversity of its population.

Please explain your qualifications for this position completely and accurately in your application.

Applications will be initially reviewed by Civil Service to determine whether each candidate meets the minimum qualifications.

APPLICATION PERIOD CLOSES: November 12, 2026

NO. 71-26