



Mamaroneck Public Library - FT Caretaker/Custodian Position

The Mamaroneck Public Library is seeking a reliable, motivated, and hardworking individual to join our team as a Caretaker/Custodian. This position plays a vital role in ensuring the Library is a safe, clean, and welcoming environment for the community.

This position is full time and requires some evening and weekend coverage.

Responsibilities include (but are not limited to):

- ❖ General cleaning and sanitizing of library facilities, including floors, restrooms, windows, and common areas.
- ❖ Performs groundskeeping activities, as required such as cleaning snow, raking leaves, trimming shrubs and general grounds maintenance such as cleaning litter and debris.
- ❖ Moves and arranges chairs, tables, and other equipment for library programs and events.
- ❖ Delivers boxes and packages to the proper departments.
- ❖ Performing light maintenance and minor repairs as needed.
- ❖ Assisting staff with facility-related needs.
- ❖ Maintaining safety and security of the premises.

Qualifications:

- ❖ Ability to follow oral and written instructions.
- ❖ Physical ability to perform custodial and maintenance tasks, including lifting, bending, and standing for extended periods.
- ❖ Prior custodial or building maintenance experience preferred.

Compensation:

\$40,000 - 44,000 annually. Benefits include NYS retirement system, health benefits and paid time off.

How to Apply:

Please email your resume and cover letter to Facilities Manager, Joe DeRenzis @ jderenzis@mamaronecklibrary.org