



Mamaroneck Public Library – Full-Time Custodian Position

The Mamaroneck Public Library is seeking a reliable, motivated Custodian to help keep the library safe, clean, and welcoming. This full-time role requires evening, weekend, and flexible hours as needed.

Responsibilities include (but are not limited to):

- General cleaning and sanitizing of library facilities, including floors, restrooms, windows, and common areas
- Performing groundskeeping activities such as snow removal, leaf raking, shrub trimming, and general upkeep of outdoor areas
- Ensuring timely and reliable attendance during inclement weather, including snowstorms, to maintain safe access to the building
- Moving and arranging chairs, tables, and equipment for library programs and events
- Supporting room rentals, including the ability to remain on-site beyond scheduled hours when needed
- Prioritizing and completing tasks in a dynamic environment where daily needs may shift
- Delivering boxes and packages to appropriate departments
- Performing light maintenance and minor repairs
- Assisting staff with facility-related needs

Qualifications:

- Ability to follow oral and written instructions
- Strong time management skills, with the ability to multitask and adapt to changing daily priorities
- Physical ability to perform custodial and maintenance tasks, including lifting, bending, and standing for extended periods
- Prior custodial, cleaning, or building maintenance experience preferred
- Flexibility with scheduling, including evenings, weekends, and extended hours as needed

Compensation:

\$44,000 – \$50,000 annually. Benefits include NYS retirement system, health benefits, and paid time off.

How to Apply: Please email your resume and cover letter to Facilities Manager, Joe DeRenzis @ jderenzis@mamaronecklibrary.org