



LEWISBORO LIBRARY

The Heart of the Community

Join Our Team as a Teen Librarian!

The Lewisboro Library is searching for a part-time Teen/Adult Reference Librarian. We are looking for a creative, energetic, and tech-savvy individual who is enthusiastic about working with teens in grades 6 through 12 while also working in the adult reference department.

Key Responsibilities:

- Plan and implement a variety of engaging teen programs, including a Summer Reading challenge and a Teen Advisory Group.
- Develop and manage the young adult collection.
- Conduct community outreach with the schools and local organizations.
- Provide readers' advisory services for teens and their families.
- Provide reference services, reader's advisory, and technology assistance at the adult reference desk and in the children's room as needed.

Qualifications:

- Master's Degree in Library Science.
- At least one year experience working in a library.
- Proficiency with Microsoft Office, Google Suite, Canva and social media.
- Familiarity with library digital content services including Libby, Hoopla, Kanopy, etc.

Position Details:

- Salary range: \$28.00 to \$30.00 per hour, based on experience.
- Schedule: 4 days a week (32 hours), including some evenings and weekends.
- Benefits: 403(b) pension plan, vacation, and paid sick leave.

About Us: The Lewisboro Library, located in South Salem, New York, serves a vibrant community of approximately 12,000 people. We are a member of the Westchester Library System.

Learn More: Visit our website at www.lewisborolibrary.org to discover more about our library.

How to Apply: Email your resume to our library director, Cynthia Rubino, at crubino@lewisborolibrary@gmail.com.