

Item: Extension of Current Borrowing Facility

Background: WLS has an existing Line of Credit with TD (Toronto Dominion) Bank. The facility allows WLS to borrow up to \$500,000 unsecured for a period of one year. There are neither facility fees nor covenants for this loan agreement, but there is a \$500 re-application fee. The re-application also requires submission of audited financial statements on the part of WLS.

Status: The current facility expires on June 30, 2016. We have obtained bank approval to extend the facility for an additional year. During the prior year, there were no borrowings under the facility. **At this time, we do not foresee any need to borrow under this facility for the coming year.** Given there are no encumbrances, covenants or facility fees, and due to the uncertainty of when the FY2016-17 State monies will be received, we recommend extending the borrowing agreement for one year to allow for financial flexibility.

Recommended

Action: We are recommending that the Board approve the extension of the borrowing facility with TD Bank for an additional year.

May 31, 2016