



Corrections and Community Supervision

Open Vacancy Notification

Personnel Office:	Taconic Correctional Facility	Date:	3/12/24	
Title:	Senior Librarian (NY HELPS)	Please Check:	Yes	or No
Grade:	19	Location Pay:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Salary:	\$66,527 - \$84,496	Shift Differential:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Number of Vacancies:	1	Geographic Pay:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Negotiating Unit:	05	Hazard Duty:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Employment Type:	Full Time	Inconvenience Pay:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Appointment Type:	Perm/Temp	Budget Waiver Received:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hours of Work:	Rotating	Reassignment/Transfer:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Location:	School			
Job Description:				
Minimum Qualifications:	<p>You must take and pass a Civil Service examination in order to be considered for this position.</p> <p>Candidates must have a master's degree in library science.</p> <p>This title is part of the New York Hiring for Emergency Limited Placement Statewide Program (NY HELPS).</p> <p>For the duration of the NY HELPS Program, this title maybe be filled via a non-competitive appointment, which means no examination is required but all candidates must meet the minimum qualifications of the title for which they apply. At this time, agencies may recruit and hire employees by making temporary appointments. In May 2024, if a temporary NY HELPS employee is satisfactorily performing in the position, the appointment will be changed from temporary pending Civil Service Commission Action to permanent non-competitive and the official probationary period will begin.</p> <p>At a future date (within one year of permanent appointment), it is expected employees hired under NY HELPS will have their non-competitive employment status converted to competitive status, without having to compete in an examination. Employees will then be afforded with all of the same rights and privileges of competitive class employees of New York State. While serving permanently in a NY HELPS title, employees may take part in any promotion examination for which they are qualified.</p>			
Duties, Roles and Responsibilities:	To be discussed at interview			

The New York State Department of Corrections and Community Supervision is an Equal Opportunity Employer.
Please note that travel expenses for any interview will be the responsibility of the individual applicant.



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Submit Resume to:	
Contact Name:	Special Dupree-Lynch
Mailing Address:	250 Harris Road Bedford Hills, NY 10507
Fax or e-mail:	Special.dupree@doccs.ny.gov
Resume should be received no later than:	3/26/24

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