



POSITION AVAILABLE

Part-time Children's Librarian

The Bronxville Public Library is seeking a part-time, friendly, and creative Children's Librarian to serve our community's young patrons.

Duties may include:

- Providing reference and reader's advisory for children and teenagers through grade 12.
- Planning and implementing programs for children, preschool through elementary.
- Assisting patrons with library resources including online databases.
- Promote reading through displays, booklists, book talks, and story times.
- Assist children's librarians with programs and program preparation.

Position Requirements:

- Good knowledge of library science practices
 - Ability to develop and conduct children's programming
 - Ability to effectively use computer applications
 - Excellent customer service skills
 - **Must be able to work on a scheduled and an as-needed basis**
- Part-time hours may include: Weekday shifts - morning or afternoon
 Saturday shifts – morning or afternoon
 Sunday afternoons

Minimum Training and Qualifications:

- MLS degree from an ALA accredited school, with courses in children's literature and reference services a plus.
- Demonstrated commitment to excellence in public service, experience with children preferred.
- Familiarity with Microsoft Word and Publisher.
- Must be on or be eligible for the NYS Civil Service List for Librarian I.

Salary: \$ 21.61 /hour

Please submit resume, cover letter, and references to:

Erin Schirota, Head of Youth Services
Bronxville Public Library
201 Pondfield Road
Bronxville, NY 10708
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914.337.7680 (phone)
914.337.0332 (fax)

Deadline: January 31, 2012